



CONTRACT PLANS BUREAU
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◀Trns•port Expedite 5.11a Software▶

Effective Date: January 17, 2013

- 1) You must have administrative privileges on your computer to install Trns•port Expedite 5.11a software.
- 2) Remove previous versions of Expedite by using the 'Add or Remove Programs' in the Control Panel. Read the disclaimer & if you accept → Click the 'Accept' button to begin downloading the software.
- 3) From the MDT Contract Plans web site <http://www.mdt.mt.gov/business/contracting/software.shtml> → Select 'Download' under Expedite.
- 4) Choose Run/Open. If you prefer, you may save the file locally and install Trns•port Expedite 5.11a from that location.
- 5) Click 'OK' on the Trns•port Expedite 5.11a Information window.
- 6) The file will self-extract → A window will open → Click "unzip". (*The default unzip location is C:\Expedite*)
- 7) Click 'OK' on the "2 file(s) unzipped successfully" window.
- 8) Setup will begin → Follow the prompts & use the program defaults → Expedite will start automatically
 - a) Previous user's bidder information will auto populate.
 - b) New users will be prompted to enter the information.
 - c) The ID # (*Vendor #*) is assigned by Contract Plans. If you do not know your ID #, call 406.444.6215.
 - d) Close Expedite.
- 9) Add the Montana Units to the registry by double clicking on the file **units.reg** in C:\Expedite. If you have multiple users of expedite on the same computer each user will need to double click on the units.reg file to import it. In this case you may want save this file for future use.
- 10) (*OPTIONAL*) Delete **setup.exe** & **units.reg** file in C:\Expedite → **units.reg** is imported in the "Users" registry setting.

HARDWARE REQUIREMENTS	SOFTWARE COMPATABILITY
2.1-GHz processor	Microsoft® Windows® XP Professional (SP3) operating system
2-GB RAM	Microsoft® Windows Vista® Business (SP2) operating system
100-GB available hard disk space	Microsoft® Windows 7 Professional 32-bit operating system
CD-ROM optical drive	Microsoft® Windows 7 Professional 64-bit operating system
1024x768 pixel resolution monitor	
101-key standard keyboard	
Mouse or other pointing device	
Network adapter	